



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

600 East Broad Street, Suite 1300

Richmond, VA 23219

July 5, 2016

ADDENDUM No. 1 TO VENDORS:

Reference Request for Proposal: RFP 2016-06, Pharmacy Benefit Management Solution

Dated: June 15, 2016

Proposal Due Date: August 5, 2016

Below are updates that may delete, add, modify or clarify certain aspects of the aforementioned RFP. Please incorporate as necessary.

1. Add to RFP Appendix I – Milestones and Deliverables

Insert the following three (3) table entries in Appendix I – Milestones and Deliverables in the table planning section, between Configuration Management Plan and Conversion Plan.

Draft Policy and Procedures Manual	6 weeks after contract signed	Each Contractor
Final Policy and Procedures Manual	12 weeks after contract signed	Each Contractor
Operating Level Agreement	Per request	Each Contractor

2. Add to RFP Appendix J.2 – Major Milestones and Deliverables

- Renumber each of the Appendix J.2 – Major Milestones and Deliverables requirements starting with Requirement ID PBMS-PROJ-DDI-023 by an increment of 3 (i.e. PBMS-PROJ-DDI-023 is renumbered to PBMS-PROJ-DDI-026).
- After completing the renumbering, insert the following three (3) requirements just after the Requirement ID PBMS-PROJ-DDI-022. The resulting table should be consecutively numbered from Requirement ID PBMS-PROJ-DDI-001 through PBMS-PROJ-DDI-067.

PBMS-PROJ-DDI-023	The Contractor shall provide a draft of the Policy and Procedures Manual as described in the Managed Environment section in Exhibit H.
PBMS-PROJ-DDI-024	The Contractor shall provide a final Policy and Procedures Manual as described in the Managed Environment section in Exhibit H.

PBMS-PROJ-DDI-025	The Contractor shall provide an Operating Level Agreement as described in the Managed Environment section in Exhibit H.
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The Requirements Traceability Matrix (RTM) in the DMAS procurement library reflects this revision.

3. Add to RFP Appendix J.11 – Integration Services

- a. Insert the following requirement to the end of the Appendix J.11 – Integration Services requirements table. The resulting table should have a total of four (4) requirements.

PBMS-IS-004	The Contractor shall conform to the responsibilities and expectations of an Integrated Supplier as described in the Managed Environment section in Exhibit H.
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- b. Change the Requirement ID PBMS-SI-001 to PBMS-IS-001.
- c. Change the Requirement ID PBMS-SI-002 to PBMS-IS-002.
- d. Change the Requirement ID PBMS-SI-003 to PBMS-IS-003.

The Requirements Traceability Matrix (RTM) in the DMAS procurement library reflects this revision.

4. Section 9.D “Managed Environment” has been added to Appendix H.

The Appendix H document in the DMAS procurement library reflects this update.

See Attachment 1 (below) for additional questions posed by Offerors and the Department of Medical Assistance Services (DMAS) responses.

Please note some questions may take additional time to generate an adequate response. If you do not see a response to a question you have submitted, please monitor the DMAS and eVA website for future addendums.

A signed acknowledgment of this addendum must be received by this office, either prior to the proposal due date and hour required or attached to your proposal response. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,



Christopher M. Banaszak
DMAS Contract Manager

Name of Firm: _____

Signature and Title: _____

Date: _____

Attachment 1
RFP 2016-06, Addendum 1
Offerors Questions and DMAS Responses

RFP	Question #	RFP Cite	Offeror Question	DMAS Response
PBMS	1	General	Has a budget been allocated for this project? May I know the estimated contract value if possible?	Yes. Per Virginia Code, § 2.2-4342., B., "Cost estimates relating to a proposed procurement transaction prepared by or for a public body shall not be open to public inspection".
PBMS	2	General	Whether companies from Outside USA can apply for this? (like, from India or Canada)	Interested Offerors/Suppliers should read the requirements and restrictions located throughout the RFP and consult with their legal counsel on determining eligibility to apply.
PBMS	3	General	Whether we need to come over there for meetings?	Offerors/Suppliers may be required to attend meetings on-site. Contractors will be required to attend meetings on-site.
PBMS	4	General	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)	RFP Appendix H, Section 25. Import/Export requires that any data deemed "restricted" or "sensitive" must only be collected, developed, analyzed, or otherwise used or obtained by persons or entities working within the boundaries of the United States. Offerors are encouraged to read all requirements and restrictions contained within the solicitation to ensure compliance and consult with their legal counsel before considering proposal submission.
PBMS	5	General	Can we submit the proposals via email?	No. Proposals will not be accepted via email and must be submitted per the requirements as stipulated in the RFP.

Attachment 1
RFP 2016-06, Addendum 1
Offerors Questions and DMAS Responses

RFP	Question #	RFP Cite	Offeror Question	DMAS Response
PBMS	6	General	What is the funding source for the contract?	Source of funding for contract is a combination of both State and Federal dollars.
PBMS	7	General	What is the estimated contract value?	The estimated contract value is unknown at this time.
PBMS	8	General	Could you please clarify if this is a small and micro business set aside procurement or is this procurement open to all large and small offerors?	This procurement has not been designated as a set-aside for small or micro businesses and open to all interested offerors.
PBMS	9	General	Is there an incumbent contract in place for this project? If so, may I know the vendor name, and the contract expiry date?	Offerors should refer to RFP Sections 1.d. Present Situation, and 1.e. Future State, for contracts currently in place and name of contractor. Due to need for continuation of services, all contracts transitioning to the MES procurements will remain active until the contractors begin ongoing Operations and Maintenance (O&M).